ITEM 1
CALL TO ORDER - The Regular Meeting of the Commission began at 8:07 a.m.

ITEM 2
ROLL CALL - Commissioners Duly-Appointed By Each Agency
Board President, Ronald W. Shepherd, West Bay Sanitary District - Chair
Council Member, John Seybert, Redwood City – Vice Chair
Council Member, Robert Grassilli, San Carlos – Secretary
Council Member, Warren Lieberman, Belmont – Member

Staff, Consultants and Visitors Also Present
Daniel T. Child, SBSA Manager
David E. Schricker, Attorney-at-Law
Linda Bruemmer, SVCW Administrative Services Director
Teresa Herrera, SVCW Assistant Manager
Monte Hamamoto, SVCW Wastewater Superintendent
Rick Widger, SVCW Financial Analyst
Ilana Schmidt, SVCW Office Assistant
Carolyn Kerans, City of Redwood City
Jay Walter, City of San Carlos
Bill Bryan, SVCW Senior Engineer
Bruce Burnworth, SVCW Senior Engineer
Peter Kistenmacher, SVCW Senior Engineer
Aren Hansen, Brown & Caldwell
Bill Bryan, SVCW Senior Engineer
Joseph Covello, The Covello Group
Arvind Akela, CDM Smith
John Kim, De La Rosa
Guillermo Garcia, De La Rosa
Alex Handler, Bartle Wells

ITEM 3
PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited by those in attendance.

ITEM 4
PUBLIC COMMENT
There was no Public Comment

ITEM 5
SAFETY MOMENT
Dan distributed a handout discussing defensive driving and the importance of being aware of your surroundings at all times.
ITEM 6
MANAGER’S REPORT (Verbal)

ITEM 7
MATTERS OF COMMISSION MEMBER’S INTEREST

ITEM 8
CONSENT CALENDAR

M/S Mr. Seybert / Mr. Grassilli
MOTION APPROVING CONSENT CALENDAR
The motion carried by unanimous roll call vote

ITEM 9A
CONSIDERATION OF MOTION APPROVING TASK ORDER AMENDMENT FOR KENNEDY JENKS ALIGNMENT STUDY

M/S Mr. Seybert / Mr. Shepherd
i. Move approval of TASK ORDER NO. 2014-02 63-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT (CIP #6006) ENGINEERING DESIGN AND SUPPORT SERVICES IN AN AMOUNT NOT TO EXCEED $123,746 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – KENNEDY/JENKS CONSULTANTS

ii. Move approval of AMENDMENT NO. 2 TO TASK ORDER NO. 2013-04 63-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT (CIP #6006) ENVIRONMENTAL AND REGULATORY PERMITTING SERVICES IN AN AMOUNT NOT TO EXCEED $17,840 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – WRA ENVIRONMENTAL CONSULTANTS

iii. Move approval of TASK ORDER NO. 2014-01 63-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT (CIP #6006) PROGRAM MANAGEMENT ASSISTANCE IN AN AMOUNT NOT TO EXCEED $21,950 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – WHITLEY BURCHETT & ASSOCIATES

The motions carried by unanimous roll call vote.

ITEM 9B
CONSIDERATION OF MOTION APPROVING CONTRACT CHANGE ORDER FOR THE 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT – UNIT 1 (CIP #6001)

M/S Mr. Grassilli / Mr. Seybert
Move approval of AUTHORIZATION FOR MANAGER TO ISSUE A CONTRACT CHANGE ORDER TO THE 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT – UNIT 1 (CIP #6001) IN AN AMOUNT OF $1,576,716 AND TO AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – POWER ENGINEERING CONSTRUCTION CO.

The motion carried by unanimous roll call vote
ITEM 9C
CONSIDERATION OF MOTION TO APPROVE CONTRACT CHANGE ORDER – POWER ENGINEERING

M/S Mr. Seybert / Dr. Lieberman
Move approval of AUTHORIZATION FOR MANAGER TO ISSUE A CONTRACT CHANGE ORDER TO THE 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT – UNIT 1 (CIP #6001) IN AN AMOUNT OF $1,576,716 AND TO AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – POWER ENGINEERING CONSTRUCTION CO.
The motion carried by unanimous roll call vote.

ITEM 9D
CONSIDERATION OF MOTION TO APPROVE CONTRACT EXTENSION FOR FIRST ALARM SECURITY & PATROL, INC.

M/S Mr. Grassilli / Mr. Seybert
Move approval of AUTHORIZATION FOR MANAGER TO INCREASE THE PURCHASE ORDER AMOUNT FOR SECURITY SERVICES FOR THE 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT (CIP#6001) UNIT 1 IN AN AMOUNT NOT TO EXCEED $175,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – FIRST ALARM SECURITY & PATROL, INC.
The motion carried by unanimous roll call vote.

ITEM 10
REPORTS
A. Financial Reports
B. Engineering Reports

ITEM 11
CLOSED SESSION – 9:19 a.m.
A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
   Initiation of litigation (Government Code §54956.9(c))
   Number of potential cases: 1
B. ANNUAL PERFORMANCE EVALUATION – SVCW Legal Counsel

ITEM 12
RECONVENE IN OPEN SESSION
The Commission returned from Closed Session at 9:40 a.m. Mr. Schricker reported that discussions were held on the above items and no action was taken.

ITEM 12
ADJOURN
There being no further business, the meeting was adjourned at 9:41 a.m.