MINUTES OF SILICON VALLEY CLEAN WATER  
REGULAR MEETING – NOVEMBER 10, 2016

ITEM 1  
CALL TO ORDER  
The meeting was called to order at 4:01 p.m.

ITEM 2  
ROLL CALL - Commissioners Duly Appointed By Each Agency  
Mayor John Seybert, Redwood City – Chair  
Council Member Warren Lieberman, PhD., Belmont– Vice Chair  
Board President Edward Moritz, West Bay Sanitary District - Member  
Council Member Robert Grassilli, San Carlos – Secretary

Staff, Consultants and Visitors Present  
Christine C. Fitzgerald, SVCW Legal Counsel  
Daniel T. Child, SVCW Manager  
Teresa Herrera, SVCW Assistant Manager/Authority Engineer  
Monte Hamamoto, SVCW Wastewater Superintendent  
Matt Anderson, SVCW Chief Financial Officer  
Kim Hackett, SVCW Engineering Director  
Bruce Burnworth, SVCW Senior Engineer  
Cindy Hui, SVCW Financial Analyst  
Bob Huffstutler, SVCW Operations Director  
Ilana Schmidt, SVCW Administrative Assistant  
Derek Rampone, City of Redwood City  
Bill Tanner, Tanner Pacific, Inc.  
Aren Hansen, Brown and Caldwell  
Xiangquan Li, Kennedy/Jenks  
Alex Page, Kennedy/Jenks  
Afshin Oskoui, City of Belmont

ITEM 3  
PLEDGE OF ALLEGIANCE  
Commissioner Moritz led those attending the meeting in the recital of the Pledge of Allegiance.

ITEM 4  
PUBLIC COMMENT  
There was no Public Comment.

ITEM 5A  
SAFETY MOMENT and REPORTS  
Mr. Child discussed food safety tips for Thanksgiving.
ITEM 5B
MANAGER’S REPORT

Holiday Potluck: Mr. Child administered invitations to Commissioners for SVCW’s Annual Holiday Party on December 7th.

Commission Sub-committee: In adherence to the Brown Act, Mr. Child will place the Subcommittee Meeting on the December Agenda to discuss findings as well as seek input and direction for future meetings.

Capital Improvement Program: Mr. Child shared the Draft Environmental Impact Report (EIR) is scheduled for release by December 1st and a Public Comment Meeting is scheduled for December 14th.

Front of the Plant: Mr. Child was pleased to share Redwood City’s Attorney and Planning staff has agreed with SVCW’s position that wastewater work is exempt from zoning requirements.

Other Business: Mr. Child has been invited to speak at the World Water Conference in Madrid, Spain in April 2017. Mr. Child added he has been invited to speak at the American Water conference in the past, but faced scheduling conflicts and was unable to attend.

Volunteer Work: Mr. Child expressed interest in volunteering Wednesday mornings at a food bank, and requested Commissioner’s input or concerns. The Commission replied that as long as the work is getting done, there is no issue. Mr. Child thanked the Commission for their support.

379 Greendale: Mr. Child updated the Commission on work being done at the property and reported that due to county requirements related to retaining walls, additional work is going to be required at extra cost to the Authority. The details are being evaluated by the geotechnical engineer and a solution is expected in about 30 days.

2017 Commission Schedule: Mr. Child asked Commissioners if they had any scheduled conflicts with the proposed meeting schedule for next year. Mr. Seybert requested Mr. Child make a note for December’s meeting to request any changes to the schedule before sending calendar invitations for 2017.

SRF Support Letter: Mr. Child handed the Commissioners a draft letter to the State Water Resources Control Board in support of SRF funding. Commission Chair Mr. Seybert requested Mr. Child send them copies electronically. Commissioners were requested to provide comments in time for the next meeting. Mr. Child stated that the exact timing for sending the letters is likely in late winter or early spring, but would like to have them ready to go when the time is right.
ITEM 5C
FINANCIAL REPORTS
Mr. Grassilli requested clarification on the SVCW Investment Listing. Mr. Anderson will follow up with Mr. Grassilli to provide explanation.

ITEM 6
MATTERS OF COMMISSION MEMBER'S INTEREST
Mr. Seybert introduced Derek Rampone, Redwood City’s new Finance Manager.

Mr. Moritz thanked Mr. Child for bringing forth a Vendor Gift Policy for Commission approval and adoption.

ITEM 7
CONSIDERATION OF MOTION APPROVING CONSENT CALENDAR

Motion/Second: Mr. Moritz / Mr. Grassilli
The motion carried by unanimous roll call vote.

ITEM 8A
CONSIDERATION OF MOTION AND RESOLUTION TO PURCHASE TWO NEW VAPEX ODOR CONTROL SYSTEMS

Ms. Herrera presented a photo of the Vapex pilot system placed on the Fixed Film Reactor (FFR) Wet Pits, an area highly susceptible to hydrogen sulfide. Another photo was shown demonstrating the accumulation of scum mid-pilot and after-pilot testing and noted the reduction of scum and odor during the pilot test. The pilot system has been proven very successful and SVCW staff proposes installation of two systems. One will be placed in the FFR Wet Pits and another in the Scum Pit.

Motion/Second: Mr. Lieberman / Mr. Moritz
i. Move to SUSPEND COMPETITIVE BIDDING FOR PURCHASE OF VAPEX RADICAL ODOR CONTROL SYSTEMS ON THE GROUNDS THAT THE EQUIPMENT IS OF A UNIQUE NATURE, AVAILABLE FROM A SINGLE SOURCE ONLY, AND HAS BEEN PILOT TESTED AND PROVEN EFFECTIVE (5/7th weighted vote required)

ii. Move adoption of RESOLUTION APPROVING PURCHASE OF TWO (2) VAPEX RADICAL ODOR CONTROL SYSTEMS AND AUTHORIZING EXECUTION OF PURCHASE AGREEMENT IN AN AMOUNT NOT TO EXCEED $241,955 PLUS TAX AND FREIGHT COSTS; AND AUTHORIZING MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS NEEDED BASIS – VAPEX ENVIRONMENTAL TECHNOLOGIES, INC.

The motion and resolution carried by unanimous roll call vote.
ITEM 8B
CONSIDERATION OF RESOLUTION RATIFYING DECLARATION OF EMERGENCY AT THE SAN CARLOS PUMP STATION

Ms. Herrera showed the corrosion located on the suction pipes of the pumps at San Carlos Pump Station. Though difficult to see, these leaks are building up over time and can result in raw untreated wastewater flooding the pump station. Commissioner Grassilli asked if this could’ve been prevented through maintenance and Mr. Child responded that the corroded area is not accessible and there is really no way to perform maintenance on the pipe. At this time, replacement is the only option. The suction pipes and pumps have exceeded their useful life-expectancy of twenty years since the pump station was built in the early 1980s.

Motion/Second: Mr. Grassilli / Mr. Lieberman
i. Move adoption of RESOLUTION DECLARING EXISTENCE OF EMERGENCY CONDITION REQUIRING IMMEDIATE EXPENDITURE OF FUNDS IN FURTHERANCE OF PUBLIC HEALTH, WELFARE AND SAFETY AND APPROVING AND RATIFYING EXECUTION OF CONTRACTS FOR REPAIR OF ESSENTIAL PUBLIC FACILITIES RELATING THERETO (SAN CARLOS PUMP STATION) (4/5ths weighted vote required)

ii. Move approval of EXPENDITURES UP TO $100,000 AT THE DIRECTION OF THE SVCW MANAGER FOR REPAIRS OF SAN CARLOS PUMP STATION FROM THE ANNUAL OPERATIONS AND CAPITAL BUDGET RESERVE FUND

The resolution and motion carried by unanimous roll call vote.

ITEM 9
CLOSED SESSION & RECONVENING
There was no Closed Session.

ITEM 10
ADJOURN
There being no further business, the meeting adjourned at 4:23 p.m.

Robert Grassilli, Secretary
By: Daniel T. Child, Manager