COMMISSION OF SILICON VALLEY CLEAN WATER
JOINT POWERS AUTHORITY
SPECIAL MEETING – THURSDAY, JANUARY 15, 2015, 8:00 AM

Place: Pelican Conference Room
Silicon Valley Clean Water
1400 Radio Road, 2nd Floor
Redwood City, California

COMMISSIONERS
BOARD PRESIDENT RONALD W. SHEPHERD, WEST BAY SANITARY DISTRICT – CHAIR
COUNCIL MEMBER JOHN SEYBERT, REDWOOD CITY – VICE CHAIR
COUNCIL MEMBER ROBERT GRASSILLI, SAN CARLOS – SECRETARY
COUNCIL MEMBER WARREN LIEBERMAN, PhD., BELMONT – MEMBER

MANAGER: DANIEL T. CHILD
ATTORNEY FOR THE AUTHORITY: DAVID E. SCHRICKER
CONTROLLER/TREASURER: AUDREY RAMBERG (INTERIM FINANCE DIRECTOR)

AMERICANS WITH DISABILITIES ACT
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact SVCW (650) 591-7121. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. CLOSED SESSION
   A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code §54957)
      Title: Manager

   B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
      Initiation of litigation (Government Code §54956.9(d)(4))
      Number of potential cases: 2

RECONVENE IN OPEN SESSION; Announce action taken in Closed Session, if any.
5. PUBLIC COMMENT
Any member of the public may address and ask questions of the Chair under this item relating to any matter within the Commission’s jurisdiction that does not appear as a separate item on the Agenda. An opportunity will be provided for members of the public to address the Chair and ask questions about any item that is listed on the agenda at the time the Commission considers the item and before action is taken. If you address the Commission on a non-agenda item, please be aware that the Ralph M. Brown Act (Gov. C. § 54950 et seq.) prohibits the Commission from acting on or discussing such matters at this meeting. Any such item may be referred to staff for a decision with regard to placing it on a future agenda for discussion, action or a report.

6. SAFETY MOMENT and REPORTS
   A. Safety Moment
   B. Manager’s Report (verbal)
   C. Financial Reports
      1. Warrant Register 11/21/2014 – 12/05/2014
         12/06/2014 – 12/19/2014
         12/20/2014 – 01/02/2015
         12/31/2014 (Retiree Health)
      2. Investment Report November 30, 2014
   E. Recycled Water Regional Needs
   F. Conveyance System Program Update - Presentation
   G. Food Waste and BioForceTech Status Update - Presentation

7. CONSENT CALENDAR

8. ACTION ITEMS

A. CONSIDERATION OF RESOLUTION TO DECLARE EXISTENCE OF EMERGENCY CONDITION REQUIRING IMMEDIATE EXPENDITURE OF FUNDS.

Proposed Action: (i) Move adoption of RESOLUTION DECLARING EXISTENCE OF EMERGENCY CONDITION REQUIRING IMMEDIATE EXPENDITURE OF FUNDS IN FURTHERANCE OF PUBLIC HEALTH, WELFARE AND SAFETY AND APPROVING AND RATIFYING EXECUTION OF CONTRACTS FOR OPERATION AND REPAIR OF ESSENTIAL PUBLIC FACILITIES RELATING THERETO – (379 GREENDALE WAY, REDWOOD CITY)

Proposed Action: (ii) Move approval of EXPENDITURES UP TO $300,000 AT THE DIRECTION OF THE SVCW MANAGER RELATED TO REPAIR, CLEAN UP AND RESTORATION OF DRAINAGE FAILITIES FOR SVCW PROPERTY LOCATED AT 379 GREENDALE WAY,
REDWOOD CITY, CA, FROM THE ANNUAL OPERATIONS AND CAPITAL BUDGET RESERVE FUND

B. CONSIDERATION OF RESOLUTION AUTHORIZING PURCHASE OF TWO DOUBLE-WALL POLYETHYLENE TANKS

Proposed Action: Move adoption of RESOLUTION APPROVING SPECIFICATIONS FOR TWO DOUBLE-WALL POLYETHYLENE TANKS; DECLARING LOWEST RESPONSIBLE BIDDER FOR PURCHASE OF SAID MATERIALS; ACCEPTING BID OF LOWEST RESPONSIBLE BIDDER THEREFOR; APPROVING AND AUTHORIZING EXECUTION OF PURCHASE ORDER FOR PURCHASE THEREOF IN AN AMOUNT NOT TO EXCEED $72,836 AND AUTHORIZING MANAGER TO APPROVE UP TO TEN PERCENT (10%) CONTINGENCY COSTS ON AN AS-NEEDED BASIS – BURLINGAME ENGINEERS INC.

C. CONSIDERATION OF RESOLUTION TO APPROVE CONSTRUCTION CONTRACT DOCUMENTS AND ACCEPTING BID FOR CONSTRUCTION OF THE PHASE ONE INFLUENT SCREENING IMPROVEMENTS (CIP #9183)

Proposed Action: Move adoption of RESOLUTION APPROVING CONSTRUCTION CONTRACT DOCUMENTS FOR THE PHASE ONE INFLUENT SCREENING IMPROVEMENTS (CIP #9183); ACCEPTING BID OF LOWEST RESPONSIBLE BIDDER, REJECTING ALL OTHER BIDS; AUTHORIZING EXECUTION OF AGREEMENT THEREFOR; DIRECTING RETURN OF SECURITY DEPOSITS AND AUTHORIZING SVCW MANAGER TO APPROVE CHANGE ORDERS UP TO TEN PERCENT OF THE CONTRACT VALUE FOR SAID PROJECT (MONTEREY MECHANICAL) BID AMOUNT: $2,740,000

D. CONSIDERATION OF MOTION TO AUTHORIZE MANAGER TO ISSUE A CONTRACT CHANGE ORDER FOR SOLIDS PROCESS AUTOMATION PROJECT

Proposed Action: Move approval AUTHORIZING MANAGER TO ISSUE A CONTRACT CHANGE ORDER FOR SOLIDS PROCESS AUTOMATION PROJECT (CIP#S 8007, 8018, 8021) IN AN AMOUNT OF $490,000 – MONTEREY MECHANICAL

E. CONSIDERATION OF RESOLUTION AUTHORIZING PURCHASE OF TWO USED VEHICLES FOR BIOSOLIDS HAULING

Proposed Action: (i) Approve motion to SUSPEND COMPETITIVE BIDDING FOR PURCHASE OF TWO (2) USED VEHICLES FOR BIOSOLIDS HAULING ON THE GROUND THAT STRICT COMPLIANCE THEREWITH WOULD NOT PROVIDE ECONOMIC ADVANTAGE AND THAT THE VEHICLES ARE AVAILABLE FROM A SINGLE SOURCE (WEIGHTED VOTE COUNT OF NOT LESS THAN 72 REQUIRED)
Proposed Action: (ii) Move adoption of RESOLUTION APPROVING AND AUTHORIZING PURCHASE OF TWO USED VEHICLES FOR BIOSOLIDS HAULING AT A TOTAL COST NOT TO EXCEED $150,000 AND APPROVING AND AUTHORIZING EXECUTION OF PURCHASE ORDER(S) THEREFOR

9. WORKSHOP - FINANCIAL POLICY REVIEW AND UPDATES
   A. FY 2015-2016 BUDGET PROCESS UPDATE AND PRESENTATION
   B. LIFECYCLE COST - PRESENTATION

10. MATTERS OF COMMISSION MEMBER’S INTEREST
    A. Election of Officers
    B. Discussion and Direction to Legal Counsel and Staff regarding a Policy for Commission Conduct
    C. Other Items Presented By Commissioners – Discussion or Direction to Staff Only. No Action to be Taken

11. ADJOURN
CONSENT CALENDAR

NOTICE TO PUBLIC

All matters listed under CONSENT CALENDAR are considered to be routine. There may be discussion on items on the CONSENT CALENDAR. All items will be enacted by one motion with a roll call vote unless members of the Commission, staff, or public request specific items be removed from the CONSENT CALENDAR for separate action.

7.  A. APPROVAL OF MINUTES - Meeting of December 11, 2014

B  CONSIDERATION OF MOTION TO ACCEPT THE REDWOOD CITY PORTION OF THE 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT, UNIT 4 – IN SERVICE CONNECTION (CIP #6001) AND AUTHORIZE FILING NOTICE OF COMPLETION – POWER ENGINEERING CONSTRUCTION CO.

Proposed Action: Move approval of MOTION TO ACEPT THE REDWOOD CITY PORTION OF THE 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT, UNIT 4 0 IN SERVICE CONNECTION (CIP #6001) AND AUTHORIZING FILING NOTICE OF COMPLETION – POWER ENGINEERING CONSTRUCTION CO.