COMMISSION OF THE SOUTH BAYSIDE SYSTEM AUTHORITY
JOINT POWERS AUTHORITY
REGULAR MEETING – THURSDAY, AUGUST 08, 2013, 8:00 AM

Place: Pelican Conference Room
South Bayside System Authority
1400 Radio Road, 3rd Floor
Redwood City, California

COMMISSIONERS
COUNCIL MEMBER JEFF IRA, REDWOOD CITY – CHAIR
BOARD PRESIDENT RONALD W. SHEPHERD, WEST BAY SANITARY DISTRICT – VICE CHAIR
MAYOR ROBERT GRASSILLI, SAN CARLOS – SECRETARY
VICE MAYOR WARREN LIEBERMAN, PhD., BELMONT – MEMBER

MANAGER: DANIEL T. CHILD
ATTORNEY FOR THE AUTHORITY: DAVID E. SCHRICKER
CONTROLLER/TREASURER: BRIAN PONTY

AMERICANS WITH DISABILITIES ACT
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SBSA at (650) 591-7121. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
   Initiation of litigation (Government Code §54956.9(c))
   Number of potential cases: 1

4. RECONVENE IN OPEN SESSION: announce action taken in Closed Session, if any.

5. PLEDGE OF ALLEGIANCE

6. PUBLIC COMMENT
   Any member of the public may address and ask questions of the Chair under this item relating to any matter within the Commission’s jurisdiction that does not appear as a separate item on the Agenda. An opportunity will be provided for members of the public to address the Chair and ask questions about any item that is listed on the agenda at the time the Commission considers the item and before action is taken. If you address the Commission on a non-agenda
item, please be aware that the Ralph M. Brown Act (Gov. C. § 54950 et seq.) prohibits the Commission from acting on or discussing such matters at this meeting. Any such item may be referred to staff for a decision with regard to placing it on a future agenda for discussion, action or a report.

7. SAFETY MOMENT

8. CONSENT CALENDAR

9. ACTION ITEMS

A. CONSIDERATION OF RESOLUTION APPROVING CONTRACT DOCUMENTS, ACCEPTING LOWEST RESPONSIBLE BIDDER AND AUTHORIZING EXECUTION OF AGREEMENT FOR COGENERATION AND GAS CONDITIONING UPGRADE PROJECT CIP 9154

CONSIDERATION OF MOTION APPROVING TASK ORDER 2013-01 FOR ENGINEERING SERVICES FOR CIP 9154 WITH CDM SMITH INC. AND TASK ORDER 2013-04 FOR ENGINEERING SERVICES WITH BROWN AND CALDWELL FOR CIP 8007, 8018, 8021 THAT ARE RELATED TO CIP 9154

Proposed Action:
(i) Move adoption of RESOLUTION APPROVING CONTRACT DOCUMENTS FOR CONSTRUCTION OF THE COGENERATION AND GAS CONDITIONING UPGRADE PROJECT (CIP #9154); ACCEPTING BID OF LOWEST RESPONSIBLE BIDDER, REJECTING ALL OTHER BIDS; AND AUTHORIZING EXECUTION OF AGREEMENT, DIRECTING RETURN OF SECURITY DEPOSITS AND AUTHORIZING SBSA MANAGER TO APPROVE CHANGE ORDER UP TO TEN PERCENT OF THE CONTRACT VALUE FOR SAID PROJECT – (BID AMOUNT AND CONTRACTOR NAME TO BE REPORTED AT COMMISSION MEETING)

(ii) Move approval of TASK ORDER NO. 2013-01 SCOPE AND BUDGET FOR ENGINEERING SERVICES DURING CONSTRUCTION FOR COGENERATION AND GAS CONDITIONING UPGRADE PROJECT (CIP# 9154) IN AN AMOUNT NOT TO EXCEED $355,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – CDM SMITH INC.

(iii) Move approval of TASK ORDER NO. 2013-04 SCOPE AND BUDGET FOR ENGINEERING SERVICES DURING CONSTRUCTION FOR SOLIDS PROCESS AUTOMATION PROJECT (CIP# 8007, 8018, 8021) ELEMENTS INCORPORATED INTO COGENERATION PROJECT IN AN AMOUNT NOT TO EXCEED $54,000 – BROWN AND CALDWELL

B. CONSIDERATION OF MOTION APPROVING AMENDMENT TO TASK ORDER NO. 2010-02 FOR CONSTRUCTION MANAGEMENT SERVICES FOR PROJECT 095

Proposed Action: Move approval of AMENDMENT TO TASK ORDER NO. 2010-02 SCOPE AND BUDGET TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES RELATED TO THE DUAL MEDIA FILTERS PERFORMANCE IMPROVEMENTS PROJECT (PROJECT #095) IN AN
AMOUNT NOT TO EXCEED $86,000 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – THE COVELLO GROUP (Total Authorization $137,000)

C. CONSIDERATION OF RESOLUTION ACCEPTING LOWEST RESPONSIBLE BID FOR JANITORIAL SERVICES

Proposed Action: Move adoption of RESOLUTION ACCEPTING LOWEST RESPONSIBLE BID AND APPROVING AND AUTHORIZING EXECUTION OF AGREEMENT FOR JANITORIAL SERVICES

D. CONSIDERATION OF RESOLUTION APPROVING SOUTH BAYSIDE SYSTEM AUTHORITY RESERVE POLICY AND PROCEDURES

Proposed Action: Move adoption of RESOLUTION APPROVING SOUTH BAYSIDE SYSTEM AUTHORITY RESERVE FUND POLICY AND PROCEDURES ADMINISTRATIVE POLICY 2013-03 AND RESCINDING RESOLUTION NO. SBSA 02-49 RESOLUTION ESTABLISHING MAINTENANCE AND OPERATIONS FUND RESERVE POLICY

10. MATTERS OF COMMISSION MEMBER’S INTEREST

11. REPORTS

A. Manager’s Report (verbal)

B. Financial Reports
   1. Warrant Register 06/22/2013 – 07/05/2013
      07/06/2013 – 07/19/2013
      07/31/2013 (Retiree Health)

C. Engineering Projects – Status Report July 2013

12. ADJOURN
CONSENT CALENDAR

NOTICE TO PUBLIC

All matters listed under CONSENT CALENDAR are considered to be routine. There may be discussion on items on the CONSENT CALENDAR. All items will be enacted by one motion with a roll call vote unless members of the Commission, staff, or public request specific items be removed from the CONSENT CALENDAR for separate action.

8. A. APPROVAL OF MINUTES - Meeting of July 11, 2013

B. CONSIDERATION OF RESOLUTION APPROVING CONTRACT FOR MIXING, STACKING AND LOADING OF BIOSOLIDS

Proposed Action: Move adoption of RESOLUTION APPROVING CONTRACT FOR MIXING, STACKING AND LOADING OF BIOSOLIDS AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS IN THE AMOUNT NOT TO EXCEED $90,975 - ANDREINI BROS. INC.

C. CONSIDERATION OF MOTION TO SUSPEND COMPETITIVE BIDDING REQUIREMENTS FOR PURCHASE OF SPECIFIC EQUIPMENT AND RESOLUTION FOR SOLE SOURCE OF STANDARDIZED EQUIPMENT

Proposed Action:
(i) Move approval TO SUSPEND COMPETITIVE BIDDING REQUIREMENTS ON THE BASIS OF PUBLIC CONTRACTS CODE (PCC) SECTION 3400 WHICH AUTHORIZES THE SOUTH BAYSIDE SYSTEM AUTHORITY TO PURCHASE SPECIFIC EQUIPMENT WITHOUT SPECIFYING “OR EQUAL” MANUFACTURERS AND EQUIPMENT (SOLE SOURCE)

(ii) Move adoption of RESOLUTION ALLOWING FOR THE SOLE SOURCE SPECIFICATION AND PURCHASE OF STANDARDIZED EQUIPMENT AND MATERIALS AS LISTED, TO MATCH EXISTING, PROVEN EFFECTIVE OR TESTED EFFECTIVE EQUIPMENT FOR A PERIOD OF FIVE YEARS FROM AUGUST 2013 THROUGH JULY 2018

D. CONSIDERATION OF MOTION TO APPROVE AMENDMENT TO TASK ORDER 2012-01 FOR BIOLOGICAL MONITORING AND PERMIT COMPLIANCE SERVICES RELATED TO THE 48 INCH FORMCE PROJECT (CIP 6001)

Proposed Action: Move approval of AMENDMENT TO TASK ORDER 2012-01 SCOPE AND BUDGET TO PROVIDE BIOLOGICAL MONITORING AND PERMIT COMPLIANCE SERVICES TO THE 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT (CIP 6001) IN AN AMOUNT NOT TO EXCEED $142,395 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – WRA ENVIRONMENTAL CONSULTANTS (Total Authorization $185,708)

E. CONSIDERATION OF AMENDMENT TO TASK ORDER 2011-01 PUBLIC OUTREACH AND INFORMATION SERVICES TO THE 48-INCH FORCE MAIN PROJECT (CIP 6001)
Proposed Action: Move approval of AMENDMENT TO TASK ORDER 2011-01 SCOPE AND BUDGET TO PROVIDE PUBLIC OUTREACH AND INFORMATION SERVICES TO THE 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT (CIP 6001) IN AN AMOUNT NOT TO EXCEED $107,400 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – DUANE SANDUL (Total Authorization $181,760)