COMMISSION OF SILICON VALLEY CLEAN WATER
JOINT POWERS AUTHORITY
SPECIAL MEETING – April 2, 2015

Place: Pelican Conference Room
Silicon Valley Clean Water
1400 Radio Road, 2nd Floor
Redwood City, California

COMMISSIONERS
COUNCIL MEMBER JOHN SEYBERT, REDWOOD CITY – CHAIR
WARREN LIEBERMAN, PhD., BELMONT – VICE CHAIR
BOARD PRESIDENT RONALD W. SHEPHERD, WEST BAY SANITARY DISTRICT – MEMBER
COUNCIL MEMBER ROBERT GRASSILLI, SAN CARLOS – SECRETARY

MANAGER: DANIEL T. CHILD
ATTORNEY FOR THE AUTHORITY: DAVID E. SCHRICKER
CONTROLLER/TREASURER: AUDREY RAMBERG (INTERIM FINANCE DIRECTOR)

AMERICANS WITH DISABILITIES ACT
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact SVCW (650) 591-7121. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT
   Any member of the public may address and ask questions of the Chair under this item relating to any matter within the Commission’s jurisdiction that does not appear as a separate item on the Agenda. An opportunity will be provided for members of the public to address the Chair and ask questions about any item that is listed on the agenda at the time the Commission considers the item and before action is taken. If you address the Commission on a non-agenda item, please be aware that the Ralph M. Brown Act (Gov. C. § 54950 et seq.) prohibits the Commission from acting on or discussing such matters at this
meeting. Any such item may be referred to staff for a decision with regard to placing it on a future agenda for discussion, action or a report.

5. SAFETY MOMENT and REPORTS
   A. Safety Moment
   B. Manager’s Report (verbal)
   C. Financial Reports
      i. Warrant Register 2/28/15 – 3/13/15
      ii. Investment Report February 28, 2015
   D. Engineering Projects – Status Update March 2015
   E. Conveyance System Program Update Presentation

6. MATTERS OF COMMISSION MEMBER’S INTEREST

7. CONSENT CALENDAR

8. ACTION ITEMS

   A. CONSIDERATION OF APPROVAL OF AMENDMENT TO TASK ORDER 2014-07 FOR ENGINEERING SERVICES DURING CONSTRUCTION OF DRYING BED IMPROVEMENTS PROJECT (CIP #9164)

      Proposed Action: Move approval of AMENDMENT TO TASK ORDER NO. 2014-07 FOR ENGINEERING SERVICES DURING CONSTRUCTION OF DRYING BEDS IMPROVEMENTS PROJECT (CIP# 9164) IN AN AMOUNT NOT TO EXCEED $34,190 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – BROWN AND CALDWELL

   B. CONSIDERATION OF MOTION TO APPROVE TASK ORDER FOR DESIGN SERVICES OF DUAL MEDIA FILTERS 6A AND 6B (CIP #9222).

      Proposed Action: Move approval of DESIGN SERVICES TASK ORDER FOR DUAL MEDIA FILTERS 6A AND 6B PROJECT (CIP #9222) IN AN AMOUNT NOT TO EXCEED $134,650 AND AUTHORIZE MANAGER TO APPROVE UP TO TEN PERCENT CONTINGENCY FOR ADDITIONAL WORK ON AN AS-NEEDED BASIS – KENNEDY/JENKS CONSULTANTS

   C. CONSIDERATION OF MOTION APPROVING PROCUREMENT OF HIGH DENSITY POLYETHYLENE (HDPE) PIPE MATERIAL FOR THE 48-INCH FORCE MAIN UNIT 2 AND UNIT 4 PIPELINE PROJECTS
Proposed Action: Move adoption of RESOLUTION APPROVING CONTRACT DOCUMENTS AND PRODUCT DESIGN FOR PURCHASE OF HIGH DENSITY POLYETHYLENE PIPE FOR 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT (CIP #6001), DECLARING AND ACCEPTING BID OF LOWEST RESPONSIBLE BIDDER FOR SAID MATERIALS, REJECTING ALL OTHER BIDS, AUTHORIZING AND DIRECTING EXECUTION OF CONTRACT FOR PURCHASE OF SAID MATERIALS AND DIRECTING RETURN OF BID SECURITY UPON EXECUTION OF CONTRACT BY LOWEST RESPONSIBLE BIDDER – ($980,158.00) – MASKELL PIPE & SUPPLY, INC.

D. CONSIDERATION OF MOTION TO APPROVE FISCAL YEAR 2015/16 REVENUE PLAN; CAPITAL RESERVES TO THE OPERATING AND CAPITAL EXPENDITURES BUDGET; OPERATIONS RESERVES TO THE OPERATING CAPITAL EXPENDITURE BUDGET AND OPERATING AND CAPITAL EXPENDITURES BUDGET

Proposed Actions:

Move Approval of

(i) FISCAL YEAR 2015/16 REVENUE PLAN IN THE AMOUNT OF $21,763,601 IN OPERATING REVENUES REQUIRED AND $571,884 FOR REVENUE-FUNDED CAPITAL PROJECTS

(ii) FISCAL YEAR 2015/16 OPERATING AND CAPITAL EXPENDITURES BUDGET IN THE AMOUNT OF $22,875,485

(iii) FISCAL YEAR 2015/16 DEBT SERVICE EXPENDITURES IN AN AMOUNT OF $11,500,000.

(iv) FISCAL YEAR 2015/16 DEBT RESERVE DESIGNATION IN THE AMOUNT OF $407,904

(v) FISCAL YEAR 2015/16 CASH RESERVE DESIGNATION IN THE AMOUNT OF $2,179,000.

9. CLOSED SESSION – NOT USED

10. RECONVENE IN OPEN SESSION – NOT USED

11. ADJOURN
CONSENT CALENDAR

NOTICE TO PUBLIC

All matters listed under CONSENT CALENDAR are considered to be routine. There may be discussion on items on the CONSENT CALENDAR. All items will be enacted by one motion with a roll call vote unless members of the Commission, staff, or public request specific items be removed from the CONSENT CALENDAR for separate action.

7. A. APPROVAL OF MINUTES - Meeting of March 12, 2015

B. CONSIDERATION OF MOTION TO ACCEPT 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT (CIP #6001)

Proposed Action: Move TO ACCEPT 48-INCH FORCE MAIN RELIABILITY IMPROVEMENT PROJECT (CIP #6001) UNIT 1 PROJECT AND AUTHORIZE FILING OF NOTICE OF COMPLETION – POWER ENGINEERING CONSTRUCTION CO.

C. CONSIDERATION OF RESOLUTION APPROVING AND RATIFYING PRIOR ACTIONS UNDER ADMINISTRATIVE POLICY 1984-01, “MANAGEMENT PERFORMANCE EVALUATION, COMPENSATION AND ANNUAL PERFORMANCE PAYMENT,” AND APPROVING AND ADOPTING REVISION D OF SAID POLICY

Proposed Action: Move adoption of RESOLUTION APPROVING AND RATIFYING PRIOR ACTIONS UNDER ADMINISTRATIVE POLICY 1984-01, “MANAGEMENT PERFORMANCE EVALUATION, COMPENSATION AND ANNUAL PERFORMANCE PAYMENT,” AND APPROVING AND ADOPTING REVISION D OF SAID POLICY

D. CONSIDERATION OF RESOLUTION DECLARING EMERGENCY CONDITION AND APPROVING AND RATIFYING RELATED EXPENDITURES (OUTFALL REPAIRS) (Weighted vote of not less than 80% required for approval)

Proposed Actions:
(i) Move adoption of RESOLUTION DECLARING EXISTENCE OF EMERGENCY CONDITION REQUIRING IMMEDIATE EXPENDITURE OF FUNDS IN FURTHERANCE OF PUBLIC HEALTH, WELFARE AND SAFETY AND APPROVING AND RATIFYING EXECUTION OF CONTRACTS FOR OPERATION AND REPAIR OF ESSENTIAL PUBLIC FACILITIES RELATING THERETO – (OUTFALL REPAIRS)

(ii) Move approval of EXPENDITURES UP TO $300,000 AT THE DIRECTION OF THE SVCW MANAGER RELATED TO EMERGENCY REPAIRS TO THE EFFLUENT OUTFALL PIPELINE FROM THE ANNUAL OPERATIONS AND CAPITAL BUDGET RESERVE FUND